

13<sup>th</sup> January 2020



Dear Parent/Carer

### **Year 11 Mock Exam Arrangements**

I am writing to inform you of the school's Year 11 January Mock examination arrangements. The normal timetable will continue to operate throughout the mock examinations period when pupils are not in an exam. A copy of the full examination timetable is attached to this letter. Individual pupil timetables have been posted home this week.

Please take time to read over the Examination Timetable and check that your child is entered for everything they should be entered for and that their personal details are correct. Please ensure that your child knows exactly when they are expected to attend each exam. Pupils must wear full school uniform at all times when they are in school.

**If your child has an afternoon exam they will be allowed to leave school as soon as the afternoon exam has finished.** The only exception to this on Tuesday 21<sup>st</sup> January French Listening Foundation and Wednesday 22<sup>nd</sup> January French Reading Foundation and French Listening Higher when pupils will be expected to return to lessons until the end of Period 5.

If your child has a lesson Period 5 then the school day will finish at the usual time of 3.30pm.

This Friday all pupils will have an assembly from the Examination Officer Mrs Zeenat Memon to ensure they are all aware of the expectations and regulations of the examinations to ensure they are fully prepared for their final exams in the summer too.

Pupils are not allowed to take any electronic devices including mobile phones, ipods, ipads or smart watches into the exam hall. Pupils are no longer allowed to take any form of watch into the exam hall. We encourage all pupils to leave these items at home during the examination period.

In addition to 'normal' exam arrangements some pupils are entitled to specialist provision for their exam. ***For those pupils who are entitled to 'extra time' please note that their examination finish times will be different to the rest of the cohort.*** All pupils who have extra time need to use this time. At no point are they allowed to exit the examination room until the end of the allocated time even if they feel they have finished. This is to ensure that we do not have traffic in the examination room with different finish times and it keeps the room in silence. It also encourages all our pupils to make use of the extra provision they have been granted and not feel pressured to finish with everyone else. We ask if pupils think they have finished their exam that they use their additional time to reread over their answers and add to their responses or make any changes.

This could mean that for some examinations the pupil will not finish the school day until approximately 4pm. Please factor this in when organising transport/collection for your child. Your child will know what they are entitled to and the additional time has been incorporated in the duration time shown on their enclosed timetable. If you need clarification or would like to discuss this further please do not hesitate to contact the school.

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4QP

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## Mock Results and Parent Evening

There will be a Mock Results Assembly for pupils on Monday 24<sup>th</sup> February. Results will be sent home to parents too. There will be a Year 11 Parent Evening on Thursday 5<sup>th</sup> March to discuss individual results with the subject teacher.

## Exam and Subject Information

More information and copies of the exam policies are available on the Exam Information section of the school website.

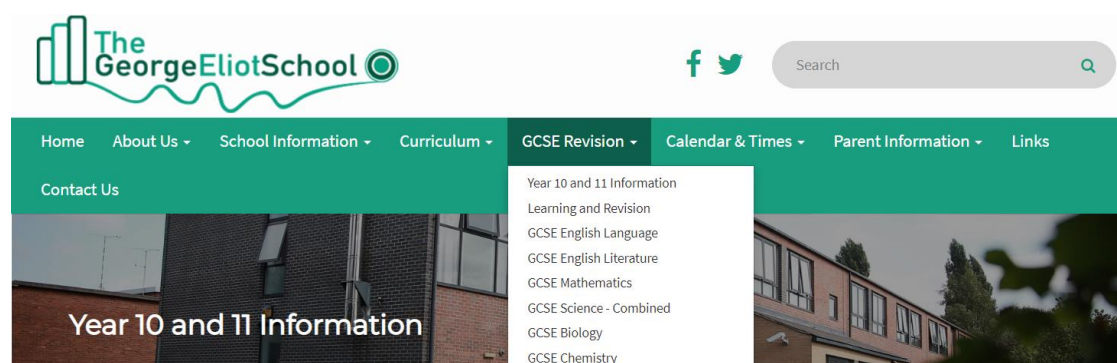
<http://www.george-eliot.warwickshire.sch.uk/examination-information>

The Mock Exam timetable and the Summer Exam timetable are available on the Exam Timetables page of the school website.

<http://www.george-eliot.warwickshire.sch.uk/exam-timetables>

Information on individual subjects, exam boards, specifications, past papers and revision links are available in the GCSE revision section of the school website.

<http://www.george-eliot.warwickshire.sch.uk/Year10and11>



If you have any question please contact me [lorraine.taylor@george-eliot.warwickshire.sch.uk](mailto:lorraine.taylor@george-eliot.warwickshire.sch.uk)

Many thanks for all your support during this important time. We all look forward to celebrating your child's success in the summer.

Yours sincerely

Lorraine Taylor  
Vice Principal

