

The George Eliot School NETWORK RULES

This school has provided computers for use by students and staff. The computers are provided and maintained for the benefit of all students who are encouraged to use and enjoy them. Proper use of the systems puts a responsibility on everyone who uses them and this code of conduct explains what these responsibilities are.

- I will never install programs of any type on a school computer and I will only use CD RoMs, MP3 Players or memory sticks for a specific reason unless I have been given permission by a member of staff to do so.
- I will not damage, disable or harm the operation of computers.
- I will never give my password to anyone inside or outside school, not even my best friend. If I think someone knows my password, I will change it.
- I will not use the network for commercial purposes, e.g. buying or selling goods.
- I will use the network with consideration for others and will ensure that I will not harm, harass, offend or insult anyone or take or distribute images.
- I will not try to alter the configuration of, or gain access to, any workstation or file server. I realise that it is not acceptable to access, copy, remove or try to alter other people's work, or attempt to alter the settings of computers.
- I understand that I do not need to ask for permission to use a printer on the network; but that I am limited to the number of copies I produce. If I need any more I know that I will be expected to pay for them. I understand that colour printing costs more than monochrome printing.
- I will use school computers for school-related work. I will not attempt to use any school computer for playing games of any sort.
- I realise that access to the school computer network is a privilege, not a right, and I understand that if I do not keep to these rules I will be sanctioned in line with the schools behaviour policy.

The above regulations should be retained for your future reference.

I(printed name of student)
have read and understand the George Eliot School Network Rules and agree to use the school network facilities responsibly.

Signed (Student).....

I have read the above details and give my permission for my son/daughter to use the network facilities responsibly.

Signed (Parent/Carer).....